BC

Student Information Sheet

2025-2026

(Please print all information)

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Student Information					

Student Informat	tion	Student Medical Information		
Legal Name (L-F-M): _		Doctor's Name:		
City	Zip Code	Dentist's Name:		
Mailing Address (if di	lifferent):			
City	Zip Code	Special Medical Conditions		
Physical Home Pho	ne:	(ex. Hearing aid, glasses, medicines, etc):		
Gender:	Grade Level:			
Birth date:	Age:	-		
Social Security #:		Allergies:		
•	can American I American Indian I spanic I Pacific Islander I			
Legal Alerts:		Brothers, names & ages: - ————————————————————————————————————		
	Circle one) ther & Stepfather I Father & Stepmother Only I Foster Home I Other:			
Male Legal Guardia	n Information	Female Legal Guardian Information		
Name (Last-First):		Name (Last-First):		
Physical Address (If di	lifferent from student):	Physical Address: (If different from student):		
Day Phone:		Day Phone:		
Employer:		Employer:		
Home Phone:		Home Phone:		
		Email Address:		
	Emergency Contac (Other than Legal	act Information		
Contact 1	,	,		
Contact Name :		Address:		
Phone:	Circle one: I (Cell I Home I Work I Relationship		
Contact 2				
Contact Name :		_Address:		
		Cell Home Work Relationship		
Contact 3				
		Address:		
		Cell Home Work Relationship		
Guardian's Signatuı	re: S	Student T-Shirt size: Date:		



DENTAL OUTREACH FORM

Community Health Center of Southeast Kansas, Inc. (CHC/SEK) provides dental services at your student's school. Students are invited to participate in dental outreach services. No student will be denied services based on insurance status or ability to pay. If available, insurance will be billed.

			STUDEN	IT NAME		
LEGAL FULL NAME	LAST NAME	FIRST NAME	MIDE	DLE NAME	PREFERRED NAME	
ADDITIONAL/FORMER N	NAMES (EX. MAIDEN NAME)	DATE OF BIRTH (MM/DD/	/YY)	SSN#	SCHOOL LOCATION	GRADE
	•	INSURAN	CE – CHE	CK ALL THAT APP	LY	
□ Commercial De	ental Insurance 🗆 🗆 🕻	Children's Health	Insurance	e Program (CHIP)	☐ State Medicaid	□ No Dental Insurance
PRIM	ARY INSURANCE PO	LICY HOLDER		SECONDARY	INSURANCE POLICY	'HOLDER □ N/A
FULL NAME		DATE OF BIRTH (MN	M/DD/YY)	FULL NAME		DATE OF BIRTH (MM/DD/YY)
INSURANCE PLAN		SSN#		INSURANCE PLAN		SSN#
INSURANCE ID NUMBER	t	INSURANCE GROUP	P NUMBER	INSURANCE ID NUMBER		INSURANCE GROUP NUMBER
POLICY HOLDER'S RELAT	TIONSHIP TO PATIENT □ Legal Guardian □ (Other:		POLICY HOLDER'S RELAT	IONSHIP TO PATIENT □ Legal Guardian □	Other:
			ENT'S HE	ALTH HISTORY		
				ALL THAT APPLY)		
□ Hepatitis		Seizure Disorder		Artificial Joint/Valve		
□ Asthma	•	Heart Disorder	_	Other		
Food, Drug, and/	or Other Allergies:	□ Yes □ No	Piease	List Allergies:		
Required by a Provider to take pre-medications Plea (antibiotics) prior to dental treatment: Yes No			Please	State Condition:		
Surgeries, Hospit	talizations, or Other I	Health	Please	Explain:		
	dications: Yes		Please List:			
CONSENT TO TREAT						
necessary in their jud CHC/SEK. This conset Cleaning, Sealant, Fl Head Start locations	dgement. I understand t nt is valid for one (1) ye	named above, I give that no promise, go ear from the parent Fluoride, Tempora e a phone call befo	e CHC/SEK guarantee, o at/guardian ary Filling, ore perform	permission to provide or warranty has been a signature date below Injection of Local And ming any local anesthe	made regarding the re I. Dental services <u>MAY</u> esthesia, Baby Tooth R esia or removing any b	temoval, and Exam (exam fo baby teeth.
	arent/Guardian Signature DATE (MM/DD/YEAR)/					
				JSE ONLY		
SCRN #: FR:	: P/F/S #:			ITR:	EXT:	CARRIES RISK: □ MOD □ HIGH
	19			SDF:		
REFERRAL:		TEAC	CHER:		HYG INITIALS:	

Form Utilized: 2025/2026 School Year

Form Updated: 04/21/2025



	Office Use	
USD:		ı
Grade:		ı

PATIENT REGISTRATION FORM						
LEGAL FULL NAME LAST NAME FIRST NAME MIDDLE NAME PREFERRED NAME						
ADDITIONAL/FORMER NAMES (EX. MAIDEN N	NAME)	DATE OF BIRTH (MM/DD/YY)		SSN#		
ADDRESS		CITY		STATE	ZIP C	ODE
MAILING ADDRESS (IF DIFFERENT FROM ADDRE	SS)	MAILING CITY		MAILING STAT	TE MAIL	ING ZIP CODE
HOME PHONE		CELL PHONE		WORK PHONE		
EMAIL ADDRESS (REQUIRED FOR PATIENT PORTA	AL ACCESS)			SI	EX ASSIGNED AT	BIRTH
PRIMARY CARE PROVIDER NAME	CIT	Y & STATE		□ Male		□ Female
RACE (Check all that apply)		ETHN	ICITY	E	MERGENCY CO	NTACT
□ White		□ Not Hispanic/Latino		Emergency	Contact Name:	
□ Black/African American		☐ Mexican, Mexican Am	erican, Chicano	Phone:		
American Indian/Alaska Native	e	☐ Puerto Rican				
Asian		□ Cuban		_	p to Patient:	- Oth
☐ Asian Indian ☐ Japanese		☐ Other Hispanic Latino		□ Spouse □ Parent □ Child □ Other		U Otner
□ Chinese □ Korean		PREFERRED LANGUAGE		Emergency Contact Name:		
☐ Filipino ☐ Vietnames	se	□ English		Phone:		
□ Other Asian □ Spanish						
Native Hawaiian/Pacific Islander		□ Other:		Relationshi	p to Patient:	
☐ Native Hawaiian ☐ Marshalles	se	□ Interpreter Needed:		□ Spouse □	□ Parent □ Child	□ Other
☐ Guamanian or Charmorro			PHAR	MACY		
☐ Samoan ☐ Other Pacific ☐ Decline to Specify	Islander	Apothecare Pharmacy Location:	((CHC in-house pharmacy)			
becline to specify		INSURANCE – CHE	CK ALL THAT APPLY			
		<u> </u>	E COPY OF CARD)		• •	
☐ Medicare ☐ Medicare			0		al Insurance	
☐ No Health Insurance ☐ Den	tal Insur	ance 🗆 State Medica	aid Kan Care, SoonerCare, MO H	ealthNet \Box C	HIP □ C	ther Medicaid
PRIMARY INSURAN	NCE POLI	ICY HOLDER SECONE		NDARY INSURANCE POLICY HOLDER		
FULL NAME	DATE OF E	BIRTH (MM/DD/YY)	FULL NAME		DATE OF BIRTH (MN	I/DD/YY)
INSURANCE PLAN	SSN#		DATE OF BIRTH		SSN#	
INSURANCE ID NUMBER INSURANCE GROUP NUMBER		INSURANCE ID NUMBER INSURANCE GROUP NUMBER		NUMBER		
POLICY HOLDER'S RELATIONSHIP TO PATIET	Other	POLICY HOLDER'S RELATIO	NSHIP TO PATIEN □ Parent	iτ □ Other		
☐ Check if same as patient			BLE PARTY PAYING PATIENT ACCOUNT)			
FULL NAME	DATE OF	BIRTH (MM/DD/YY)	SSN#		PRIMARY PHONE	
EMAIL	ADDRESS		CITY		STATE	ZIP CODE

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	Office Use	
USD:		
Grade:		

PATIENT LAST NAME: FIRST NAME: DATE OF BIRTH:

CONSENT TO TREAT

I give consent for treatment by Community Health Center of Southeast Kansas, Inc. (CHC/SEK) for medical, dental and/or mental health services. If I am consenting for a minor child, I understand that no treatment will be given without my knowledge or consent unless the treatment relates to an emergency or the treatment is otherwise permitted under applicable federal or state law.

I understand that if I am consenting to treatment of my child, if a court order has been entered with respect to the conservatorship of said child, or impacting my rights to consent to the child's care and treatment, CHC/SEK will not render services to the child until CHC/SEK has received and reviewed the most recent court order.

I understand that the information in my health record (if a mature minor) or my child's health record is confidential and will not be released to any unauthorized person or agency without consent.

I assign to CHC/SEK any and all benefits payable from any insurance provider covering the patient or person responsible for the patient's care to be paid directly to CHC/SEK which will be applied to the charges for services rendered (example: vision and hearing screenings).

I understand that CHC/SEK may disclose all or any part of the patient's medical record to any insurance company, corporation or person which is or may be liable under a contract or part of CHC/SEK's charges, including, but not limited to, medical services companies, insurance companies or pharmaceutical manufacturers.

I authorize CHC/SEK to disclose all or any portion of my health record (if a mature minor) o mature minor) or my child's health care provider who is:	r my child's health record to	my health care provider (if a
I authorize CHC/SEK to disclose all or any portion of my health record (if a mature minor) o relates to my child's academic success.	r my child's health record to	school personnel as it
I authorize CHC/SEK to examine my school records (if a mature minor) or my child's school my child.	records to assist staff in prov	viding the necessary care for
With my signature, I certify that I understand the above and that I am authorized to sign for Registration/Consent for Treatment Form	r the patient listed above on	this Patient
Signature of Patient, Agent, Representative, Parent, Legal Guardian or Responsible Party	Relationship to Patient	// Month/Date/Year

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Health Services

2025-2026 School Year

Baxter Springs USD #508

Students Name DOB Grade

Yes	No	
		Attention Deficit Disorder (if YES circle) ADHD ADD Medication:
		Allergies (if YES, circle below and explain) Food Insect bites/Stings Pollen Animals Medication Will your child have an Epi-pen at school? YES NO
		Asthma Will your child have an inhaler at school? YES NO
		Diabetes Medication:
		Emotional Problems Medication &/or Counseling:
		Seizure Disorder Type of Seizure: Medication:
		Other Health Concerns Including Hospitalizations, Operations, or Medications Not Previously Mentioned:

Kansas State Law requires that each student must present to the school:

- An **up to date immunization record** or a religious exemption or medical exemption
- A physical exam performed by a licensed healthcare provider
- A copy of an official state issued birth certificate

All medications given at school must be provided by the parent and come in a properly labeled original container and **an authorization for medication form** must be filled out and signed by the prescribing provider/doctor.

I hereby certify that I have read and understand the school requirements for my child. Furthermore, permission is hereby granted to the attending team physician, athletic trainer, coach, school nurse, sponsor, and/or teacher to render any necessary first aid treatment to the child listed below. I understand that in an emergency, effort will be made to contact the Parent/Guardian or other contact persons listed. If such contact is not possible, the transportation and treatment necessary for the best interest of the student may be given.

I also authorize USD #508 schools to release, exchange, and obtain immunization and/or health in their possession, relating to the named student, to the Health Department, physician(s), school personnel working with the student, and/or Kansas Immunization Registry. I understand that this authorization will expire when the student is no longer enrolled in the above named school district and that I may revoke this authorization in writing at any time.

Parent/Guardian signature Today's date

BAXTER SPRINGS SCHOOLS, USD 508

1520 Cleveland Avenue ♦ Baxter Springs, KS 66713 ♦ 620-856-2375 ♦ Fax: 620-856-3943

Lincoln Elementary 801 Lincoln Ave 620-856-3322 Central Elementary 1501 Park Ave 620-856-3311



Middle School 104 North Military 620-856-3355 High School 100 North Military 620-856-3366

STUDENT PERMISSION FORM

Student's Na	me	Grade	DOB	
The student I	listed above has permissi	ion to: (Initial for o	consent)	
	take part in all sch	hool sponsored ac	tivities.	
		hool publications,	me, picture, and/or classr and to provide the same s.	
	to participate in an Drawings, AR Reading, o		ns (Weekly Homework Co	ompletion
	permanent school immul Immunization Program for my permission to share t	nization record to or the purpose of a these immunizatio partments as deen	tion contained on my stud be released to the Kansas assessment and reporting n records with other scho ned necessary for my chil vs.	s J. I also give ols,
Parent/Guard	dian Signature			

BAXTER SPRINGS USD #508

CUSTODY LAW NOTIFICATION

Custody disputes must be handled by the courts. By law, if parents are legally separated or divorced, each parent has equal rights to the custody of the children *UNLESS* one of them has a signed court order that indicates otherwise. The school has no legal right to refuse biological parent's access to their children and/or school records.

If a parent has a signed, <u>current</u> court order limiting the other parent, or any other person, the school <u>MUST HAVE A COPY</u> of the court order on file. If a copy is not on file, the school is required by law to release children to their parents with proper identification. Situations that put the welfare of students in question will be handled at the discretion of the Principal/designee. In situations that become a disruption to the school, the Baxter Police Department will be contacted, and an officer will be requested to intervene.

Parents are asked to make every attempt not to involve schools in custody matters. Please have current information on file for your children.

Acceptable Use Policy (Computers, Networks, & Internet)

The Internet is a tool for life-long learning. It is a necessary tool for Baxter Springs Public Schools to develop students ready to live and work in the 21st Century.

With the privilege of Internet access comes responsibility and accountability. Baxter Springs Public Schools expects that all students using the District network and the Internet services it provides will:

- 1. Have the permission of their parent or guardian.
- 2. Agree to abide by the policies and responsible use set forth in the Baxter Springs Public Schools Acceptable Use Policy.
- 3. Understand the use of the District network and Internet services is a privilege which may be terminated by the school or district for failing to abide by the policies described in the Acceptable Use Policy.

As the parent or guardian of a Baxter Springs Public Schools student we are asking that you review the policy and guidelines set in this Acceptable Use Policy and that you go over the Acceptable Use Policy with your child so that everyone understands and is in agreement.

Privacy is not guaranteed

The Superintendent, principals, and other administrators may review files and monitor all student computer and Internet activity to maintain system integrity and ensure that users are acting responsibility. Teachers and administrators may monitor ongoing student Internet activity to maintain system integrity and ensure that student users are abiding by this policy and are acting responsibly. Privacy is not guaranteed. Electronic messages and files stored on school-based computers may be treated like school lockers.

Use is a Privilege

Use of the network and the Internet is a privilege, not a right. Students violating policies pertaining to standards of conduct or network/Internet use shall be subject to revocation of privileges and potential disciplinary and/or appropriate legal action.

Liability

Baxter Springs Public Schools makes no assurances of any kind, whether expressed or implied, regarding any Internet services provided. The school district will not be responsible for any damages the user suffers. Use of any information obtained via the Internet is at the user's own risk. The school district will not be responsible for any damages users suffer, including -- but not limited to -- loss of data resulting from delays or interruptions in service. The school district will not be responsible for the accuracy, nature, or quality of information stored on school district diskettes, hard drives, or servers; nor for the accuracy, nature or quality of information gathered through school district provided Internet access. The school district will not be responsible for personal property used to access school district computers or network for school district-provided Internet access. The school district will not be responsible for unauthorized financial obligations resulting from school district-provided access to the Internet.

Parental Advisory

The global and changing nature of the Internet network's contents make it extremely difficult for the school district to completely regulate and monitor the information received or sent by students. As such, the school district cannot assure parents that students will be denied access to undesirable materials or sending or receiving objectionable communications. Parents and guardians of students should be aware that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people. In addition, it is possible to purchase certain goods and services via the Internet, which could result in unwanted financial obligations for which a student's parent or guardian would be liable. While the school district's intent is to make Internet access available in order to further educational goals and objectives, students may find ways to access other materials as well.

Acceptable Use

The educational value of student Internet access is the joint responsibility of students, teachers, parents and employees of Baxter Springs Public Schools. Since access to the Internet is a valuable and limited resource, students are expected to place a premium on the quality of use. Taking up valuable network resources to pursue frivolous ends, not consistent with the mission of Baxter Springs Public Schools is prohibited. **All use must be consistent with the educational mission and goals of the school district.**

Unacceptable Use for Student Users

- Users shall not use school district computers or networks for purposes of personal profit, any non-instructional, or non- administrative purpose (e.g., activities for personal profit).
- Users shall not use a computer for unlawful purposes, such as the illegal copying or installation of software, or violation of copyright laws.
- Users shall not erase, rename, or make unusable anyone else's computer files, programs or disks.
- Accessing another person's materials, information, or files without the implied or direct permission of that person is prohibited.
- Users shall not use or try to discover another user's password.
- Users shall not copy, change or transfer any software or documentation provided by the school district, teachers, or another student without permission from the superintendent or his designee.
- Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code
 designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file
 system, or software. Such software is often called a bug, virus, worm, Trojan Horse, or similar name.
- Users shall not deliberately use the computer to annoy or harass others with language, images, or threats.
- Users shall not deliberately access or create any obscene or objectionable information, language or images.
- Users shall not intentionally damage the system, damage information belonging to others, misuse system
 resources, or allow others to misuse system resources.
- Users shall not tamper with computers, networks, printers or other associated equipment except as directed by the teacher or the superintendent or his designee.
- Users shall not take home technology equipment (hardware or software) without permission of the supervisor.
- Users shall not gain unauthorized access to resources or entities.
- Users shall not invade the privacy of individuals.
- Users shall not post anonymous messages.
- Users shall not use the network for commercial or private advertising. The Internet, web pages, and other technology shall not be used for private or commercial offerings of products or services for sale, or to solicit products or services or to raise funds for non-district related activities or organizations.
- Users shall not use the network while access privileges are suspended or revoked.
- Users shall report illegal or unauthorized use of the network to the supervising teacher or the authorized technical and information services administrator.

Student Internet Access Return Form

Fill out the statement below and return it to your child's school if you wish to allow your child access to the Internet at school. If you do not return this form, the school will assume that you do not give your permission for Internet access to your student.

I request that my child be allowed to have Internet access at school. I have read and understand the Baxter Springs Public Schools Acceptable Use Policy. This authorization will expire when the student is no longer enrolled in their current school.

Student Name (Print)	Parent Name (Print)
Stadent Name (Frint)	r dreitt Hame (t Till)
Student Signature	Parent Signature

(Authorized faculty designee will retain this form on file for the duration of applicable computer/network/Internet use.)

Baxter Springs, Kansas Parent & Student Learning Compact

Student _	Date
School _	
	rning Compact is a way for the school and the parents to become equal partners in student learning.
 P1 P1 P1 P1 H P1 M A 	ol will do the following. rovide education activities that are appropriate for your child. rovide communication to parents concerning your child. rocide necessary assistance to parents so they can hep their child. fave high expectations for student achievement. rovide a safe and encouraging learning environment. fake learning as enjoyable and relevant as possible. fake use of all supposrt services and materials available. ssign relevant and useful homework. how respect for each child.
Signature	
 A W R A C H 	lent I will do the following. (optional) ttend school regularly. Vork Hard to do the best I can in class. espect and cooperate with other students and adults. sk for help when I need it. omplete and return homework. felp keep my school safe. ollow school rules.
Signature	e
 A M E T P M 	ent I will do the following. Ittend parent-teacher conferences. Iake sure my child has their physical and emotional needs met. Incourage my child to do their best in school. Iak to my child and show interest in what they are doing in school. Iake sure my child does assigned homework and provide support when needed.
Signature	

BAXTER SPRINGS PUBLIC SCHOOLS

Enrollment Residency Questionnaire For Homeless

This form is intended to address the McKinney-Vento Act. Your answers will help determine residency documents and certain needs for the student. Please fill out. If none of the choices in Section "A" apply then check the box in Section "B" and you do not have to provide any further information.

Presently, where is the *student* living? (Check one)

Section A	Section B
☐ In a shelterShelter Name	☐ Choices in Section A do NOT apply.
☐ <i>Temporarily</i> with more than one family (due to loss of job, loss of housing, etc.)	
☐ In a motel, car, or campsite	
☐ In a temporary foster care awaiting permanent placement	STOP: If you checked this section, you do <i>not</i> need to complete the remainder of this form.
☐ Alone without parental support (independent living Student)	
CONTINUE : If you checked a box in this section, please <i>complete the rest of this form</i> .	
Student Name Date	of Birth
School_	Grade Male Female
Parent/Guardian(s)	
Present Address	
CityState	_ Zip Phone
Last School Attended	City State
THIS AREA FOR STAFF USE:	
At time of enrollment, please check off documents theAddress VerificationBirth CertificateImmu	

Please admit student immediately while documentation is being obtained

If **Section A** is checked:

<u>Instructions for Office Staff</u> – Make a copy of the completed form. Send it via interschool mail to the Homeless Education Coordinator. The homeless liaison will notify Nutrition Services regarding meal status. (Meal Application not needed – only the Waiver of Confidentiality needs to be filled out for these families.)



Kansas Migrant Education Program

Identification & Recruitment Parent Survey

Parent's name					Date	-
Address						<u> </u>
Telephone number						
Has your family mo	oved in the last 3	years?	□ Yes □ N	No		
How long has your	family lived at yo	ur pres	ent addres	s?	ears	_months
Previous address_	· · · · · · · · · · · · · · · · · · ·					
Has anyone in your	r family worked in	anythi	ng related	to the job	s listed be	elow? □ Yes □ No
				TAI		
Feed Cattle, Processing, Packing	Dairy	Εţ	ggs	Cultiva Prepar soil	ation, ration of	Fishing
Harvest (fruit	Milling,		Trees			house,
and vegetables)	Cotton		Planti Cuttir		Nurse Sod	ry,
Please list all children less than 22 years of age						
First	Last	Sex	School		Grade	Date of Birth

Please send completed form to:

SEK Education Service Center – Greenbush • 947 W. 47 Highway • Girard, KS 66743 greenbush.migrant@greenbush.org • (866) 806-9026 or (620) 724-6821 • FAX: (620) 724-6284



Kansas Migrant Education Program

Programa de Educación para Migrantes de Kansas Encuesta para los padres

Nombre de los padres				F	echa	
Domicilio						
Número de teléfono						
¿Se ha mudado en los	s últimos 3 años	s? □S	i □No			
¿Cuánto tiempo tiener	n viviendo en su	ı domici	lio actual? _	años	meses	
Domicilio anterior			 	 	 	
¿Alguien de su familia	ha trabajado el	n algo r	elacionado d	con los sigui	entes emple	eos? □Si □No
Ganado, Lech Procesamiento, Empaque	nería	Huev	0	Cultivando Preparació Tierra	-	Pescado
Cosechando (frutas	Molinos		Árboles		Invernadero)
y verduras)	Algodón		Podar, Plar Derribar o	nar, Cortar (Vivero, Cultivar Pas	sto
Favor de escribir todo					sa (menores	: de 22 años)
Nombre	Apellido	Sexo	Escuela	Grado	Fecha de N	

Por favor envíe este formulario lleno a:

SEK Education Service Center – Greenbush • 947 W. 47 Highway • Girard, KS 66743 greenbush.migrant@greenbush.org • (866) 806-9026 or (620) 724-6821 • FAX: (620) 724-6284

GREENBUSH HOME LANGUAGE SURVEY

Upon enrollment, every student or parent/guardian must be given a Home Language Survey. This survey will be used to determine which students should be assessed for English proficiency. Knowledge of, or exposure to another language does not, in and of itself, qualify a student for ESOL services. If a language other than English is indicated in any of questions 1-4, the student will be assessed to determine eligibility for English for Speakers of Other Languages (ESOL) services. The assessments approved by Kansas State Department of Education include: The Language Assessment Scales (LAS)/LAS LINKS/Pre-LAS, the IDEA Proficiency Test (IPT)/Pre-IPT, the Language Proficiency Test Series (LPTS), and the Kansas English Language Proficiency Assessment (KELPA)/KELPA-P. If a student scores below proficient/fluent in any of the language domains: listening, speaking, reading, or writing, s/he is eligible for ESOL services. Please complete one form for each child.

Student Information:					
Name	Grade				
Address Date	of Birth				
Date first enrolled in a school in the U.S. Phone Number					
Student Language Information:					
What language did your child first learn to speak/use? English Spanish Other (please specify)					
What language does your child speak/use at home? Do <u>not</u> include language leathrough television or other such programming. English Spanish Other (please specify)	arned in a class or				
What language do you speak/use with your child? English Spanish Other (please specify)					
4. What language do the adults regularly present or living in the home speak/use w the child?	hile in presence of				
English Spanish Other (please specify)					
Parent/Guardian Information: Which language do you prefer? English Spanish Other (specify) (Please specify "written" or "spoken". To the extent practicable, communication from the school will be provided in this language.)					
Migrant Education Program Information: The Migrant Education Program (MEP) is authorized by Title I Part C of the Elementary and Secondary Education Act of 1965 (ESEA). The MEP provides formula grants to local education agencies to establish or improve education programs for children who may qualify for the Migrant Program. Please help us determine your child's eligibility for the Migrant Program by responding to the following questions.					
Have you or a member of your family moved in the last 36 months to do, or apply for, agriculture or fishing related work, including dairies, nurseries, meat or vegetable processing, feed yards, or field work? YesNo					
Have your children moved with or to join the worker above in the past 36 months? Yes No					
For the School: If the answer to either of the previous two questions is Yes, please of Greenbush Migrant office at Jennifer.delee@greenbush.org , toll free 866-806-9026, or and provide him a copy of this survey.					
Signature of Parent or Guardian Date					

ENCUESTA DE IDIOMA EN EL HOGAR

Al momento de inscripción, todo estudiante o padre/tutor debe tomar una Encuesta de Idioma en el Hogar. Esta encuesta será utilizada para determinar cuales estudiantes deben ser evaluados para aptitud de Idioma Inglés. Si en alguna de las preguntas de 1 a 4, se indica un idioma que no sea inglés el alumno será evaluado para determinar la elegibilidad de los Servicios de Idioma para Personas que Hablan Otros Idiomas (ESOL por sus siglas en inglés). Las evaluaciones aprobadas por el Departamento de Educación del Estado de Kansas incluyen: Las Escalas de Evaluación de Idioma (LAS, por sus siglas en inglés)/LAS LINKS/Pre-LAS, Examen de Aptitud IDEA (IPT, por sus siglas en inglés)/Pre-IPT, Serie de Exámenes de Aptitud de Inglés (LPTS, por sus siglas en inglés), y la Evaluación de Aptitud de Idioma Inglés de Kansas (KELPA)/KELPA-P. Si un estudiante obtiene un puntaje por debajo del nivel de aptitud/fluidez en cualquiera de las áreas del idioma: comprensión auditiva y expresión oral, lectura o escritura, él/ella puede ser elegible para los servicios ESOL. Por favor complete un formulario para cada niño.

Información del Estudiante		
Nombre		Grado
Domicilio		Fecha de Nacimiento
Fecha de primera inscripción en una escuela en los Estados Unidos	Número de Telé	éfono
Información del Idioma del Estudiante: 1. ¿Qué idioma aprendió primero hablar/utilizar su niño? Inglés Español Otro (por favor especifique)		
¿Qué idioma habla/utiliza su niño más frecuentemente en el hogar? Inglés Español Otro (por favor especifique)		
3. ¿Qué idioma habla/utiliza usted más frecuentemente con su niño? Inglés Español Otro (por favor especifique)		
4. ¿Qué idioma hablan/utilizan más frecuentemente los adultos en el ho Inglés Español Otro (por favor especifique)		
Información del Padre/Tutor: ¿Qué idioma lee/escribe usted? Inglés Español Otros (especif	ique)	_
Información del Programa de Educación para Migrantes El Programa de Educación para Migrantes (MEP por sus siglas en inglé Ley de Educación Elemental y Secundaria de 1965 (ESEA por sus sigla por fórmula a las agencias locales de educación para establecer o mejo niños que pudieran calificar para el Programa de Migrantes. Por favor a niño para el Programa de Migrantes respondiendo las siguientes pregun	s en inglés). El Ml rar los programas yúdenos a determ	ÉP proporciona subsidios de educación para los
¿Se ha mudado usted o un miembro de su familia en los últimos 36 me algo relacionado con agricultura o pescadería, incluyendo lecherías, inverprocesadoras de carne, legumbres o frutas, o trabajo en el campo?	ernaderos, engoro	das, plantas
¿Se han mudado sus niños con, o para reunirse con el trabajador menc últimos 36 meses? Sí No	ionado en la prime	era pregunta, dentro de los
Si usted contestó si a cualquiera de las dos preguntas anteriores, programa de Educación para Migrantes en Greenbush en jennifer.c 9026 o fax 620-724-6284		
Firma del Padre o Tutor	Fecha	

2025-2026 APPLICATION PACKET FOR FREE AND REDUCED PRICE SCHOOL MEALS

How to Apply for Free and Reduced Price School Meals.

Please use these instructions to help you fill out the application for free or reduced price school meals. You only need to submit one application per household, even if your children attend more than one school in USD 508/Baxter Springs Schools. The application must be filled out completely to certify your children for free or reduced price school meals. Please follow these instructions in order! Each step of the instructions is the same as the steps on your application. If at any time you are not sure what to do next, please contact 620-856-2375 himesm@usd508.org.

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN, AND STUDENTS UP TO AND INCLUDING GRADE 12

Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.

- Who should I list here? When filling out this section, please include ALL members in your household who are:
- In your care under a foster arrangement, or qualify as homeless, migrant, or runaway youth;

• Children age 18 or under AND are supported with the household's income;

• Students attending USD 508, regardless of age.

A) List each child's name. Print each child's name. Use one line of the application for each child. If there are more children present than lines on the application, attach a second piece of paper with all required information for the additional children.

B) Is the child a student at USD 508? Mark 'Yes' or 'No' under the column titled "Student" to tell us which children attend USD 508. If you marked 'Yes,' write the name of the school and the grade level of the student in the 'School' and 'Grade' columns to the right.

C) Do you have any foster children? If any children listed are foster children, mark the "Foster Child" box next to the child's name. If you are ONLY applying for foster children, after finishing STEP 1, go to STEP 4. Foster children who live with you may count as members of your household and should be listed on your application. If you are applying for both foster and non-foster children, go to step 3.

D) Are any children homeless, migrant, or runaway? If you believe any child listed in this section meets this description, mark the "Homeless, Migrant, Runaway" box next to the child's name and complete all steps of the application.

STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN FOOD ASSISTANCE, TAF, OR FDPIR?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

Food Assistance (FA).

• Temporary Assistance for Families (TAF).

• The Food Distribution Program on Indian Reservations (FDPIR).

A) If no one in your household participates in any of the above listed programs:

- Leave STEP 2 blank and go to STEP 3.
- B) If anyone in your household participates in any of the above listed programs:
- Write a case number for FA, TAF, or FDPIR. You only need to provide one case number. If you participate in one of these programs and do not know your case number, contact Kansas Department for Children and Families.
- Go to STEP 4.

STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

How do I report my income?

- Use the charts titled "Sources of Income for Adults" and "Sources of Income for Children", printed on the back side of the application form to determine if your household has income to report.
- Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents.
 - o Gross income is the total income received before taxes.
 - Many people think of income as the amount they "take home" and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write '0' or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials suspect that your household income was reported incorrectly, your application will be investigated.
- Mark how often each type of income is received using the check boxes to the right of each field.

3.A. REPORT INCOME EARNED BY CHILDREN

A) Report all income earned or received by children. Report the combined gross income for ALL children listed in STEP 1 in your household in the box marked "Child Income." Only count foster children's income if you are applying for them together with the rest of your household.

What is Child Income? Child income is money received from outside your household that is paid DIRECTLY to your children. Many households do not have any child income.

3.B REPORT INCOME EARNED BY ADULTS

Who should I list here?

• When filling out this section, please include ALL adult members in your household who are living with you and share income and expenses, even if they are not related and even if they do not receive income of their own.

• Do NOT include:

- People who live with you but are not supported by your household's income AND do not contribute income to your household.
- Infants, Children and students already listed in STEP 1.

B) List adult household members'
names. Print the name of each
household member in the boxes
marked "Names of Adult Household
Members (First and Last)." Do not list
any household members you listed in
STEP 1. If a child listed in STEP 1 has
income, follow the instructions in STEP
3, part A.

C) Report earnings from work. Report all income from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are a self-employed business or farm owner, you will report your net income. See detailed instructions on the back of the application.

D) Report income from public assistance/child support/alimony. Report all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. Do not report the cash value of any public assistance benefits NOT listed on the chart. If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.

E) Report income from pensions/retirement/all other income. Report all income that applies in the "Pensions/Retirement/ All Other Income" field on the application.

expenses of your business from its gross receipts or revenue.

F) Report total household size. Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number MUST be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.

What if I am self-employed? Report income from that work as a net

amount. This is calculated by subtracting the total operating

G) Provide the last four digits of your Social Security Number. An adult household member must enter the last four digits of their Social Security Number in the space provided. You are eligible to apply for benefits even if you do not have a Social Security Number. If no adult household members have a Social Security Number, leave this space blank and mark the box to the right labeled "Check if no SSN."

STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.

A) Provide your contact information. Write your current address in the fields provided if this information is available. If you have no permanent address, this does not make your children ineligible for free or reduced price school meals. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.

B) Print and sign your name and write today's date. Print the name of the adult signing the application and that person signs in the box "Signature of adult."

C) Mail Completed Form to: 1108 Military Ave, Baxter Springs, KS 66713 D) Share children's racial and ethnic identities (optional). On the back of the application, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced price school meals.

2025-2026 Household Application for Free and Reduced Price School Meals

Complete one application per household (use a pen not a pencil). https://schoolmealsapp.ksde.org/Home/welcome/D0508

	ALL ciliaren, iniarits, and students up to ar	nd inclu	ding grade	12. Attach another sheet o	paper if you need spa	ce for more names.		
Definition of Househol	Child's First Name	МІ	Child's	Last Name	School		Grade Studen	nt? Foster Homeless, No Child Migrant, Runaway
Member: "Anyone who living with you and share	is							
income and expenses, if not related."	even							Adde
Children in Foster care children who meet the	and							all that apply
definition of Homeless Migrant or Runaway a								
eligible for free meals. I How to Apply for Free Reduced Price Schoo	and							
Meals for more informa								
STEP 2 Do	any Household Members (including you) cu	rently p	articipate i	n one or more of the follow	ng assistance program	s: Food Assistance, TAF, o	or FDPIR?	
If NO > Go to ST	EP 3. If YES > Write a case number he	re then g	o to STEP 4	(Do not complete STEP 3)	Case Number (Not EB	BT or Medicaid Number):		
	All lives to take the control of the		h (h . C	tana and deductions (CI		10/14-CTED2)	Write only one case	number in this space.
STEP 3 List	ALL Household Members and income for each	cn mem	per (before	taxes and deductions) (Sk	p this step if you answer			
Are you unsure what	A. Child Income Sometimes children in the household earn or	receive ir	ncome. Pleas	e include the TOTAL income (be	ore taxes and deductions)	Child Income	How Often? Weekly Every 2 Weeks 2x Month	h Monthly Annual
income to include here?	received by all children listed in STEP 1 here.						0 0 0	0 0
Flip the page and	B. All Adult Household Members (Anyone who is living with you and shares income and expenses, even if not related, including you) List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total gross income (before taxes and							
review the charts titled "Sources of Income" for more	deductions) for each source in whole dollars (to report.	no cents)	only. If they	·	source, write '0'. If you enter	, , , ,	ou are certifying (promisir	07
information.	Name of Adult Household Members (First and Last) Earr	nings from Work	How often? Weekly Every 2 Weeks 2x Month Monthly A	Public Assistance/ Child Support/Alimony	How often? Weekly Every 2 Weeks 2x Month Monthly	Pensions/Retirement/	How often? Weekly Every 2 Weeks 2x Month Monthly
The "Sources of Income for Children" chart will	e I tame or reactions monitore (i not and zao				iliuai Ciliiu Support/Allinorty		All Other Income	VVECKIY L LVCIY Z VVCCKS ZX IVIOTILIT IVIOTILITY
		\$		0 0 0 0	\$		\$ S	O O O
help you with the Child Income section.				0 0 0 0		0 0 0 0		
help you with the Child Income section. The "Sources of Income for Adults"		\$ \$		0 0 0 0	\$ \$		\$	
help you with the Child Income section. The "Sources of Income for Adults" chart will help you with the All Adult		\$ \$ \$			\$		\$	O O O O O O O O O O O O O O O O O O O
help you with the Child Income section. The "Sources of Income for Adults" chart will help you with the All Adult Household Members section.		\$ \$ \$ \$			\$		\$	O O O O O O O O O O O O O O O O O O O
help you with the Child Income section. The "Sources of Income for Adults" chart will help you with the All Adult Household Members section. Flip the page to learn how to report Income		\$ \$ \$			\$		\$	O O O O O O O O O O O O O O O O O O O
help you with the Child Income section. The "Sources of Income for Adults" chart will help you with the All Adult Household Members section. Flip the page to learn	Total Household Members (Children and Adults)	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		F Social Security Number (SSN) of ner or Other Adult Household Mei	\$	O O O O O O O O O O O O O O O O O O O	\$	
help you with the Child Income section. The "Sources of Income for Adults" chart will help you with the All Adult Household Members section. Flip the page to learn how to report Income from Self Employment.	Total Household Members	\$ \$ \$ Lass	nary Wage Ear	f Social Security Number (SSN) of mer or Other Adult Household Mer	\$		\$	
help you with the Child Income section. The "Sources of Income for Adults" chart will help you with the All Adult Household Members section. Flip the page to learn how to report Income from Self Employment. STEP 4 Con "I certify (promise) that all i	Total Household Members (Children and Adults)	\$ \$ \$ Last Print Comported. I un	nary Wage Ear	f Social Security Number (SSN) of ner or Other Adult Household Mento: 1108 Military Ave Bax	\$	O O O O O O O O O O O O O O O O O O O	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	
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help you with the Child Income section. The "Sources of Income for Adults" chart will help you with the All Adult Household Members section. Flip the page to learn how to report Income from Self Employment. STEP 4 Con "I certify (promise) that all i	Total Household Members (Children and Adults) tact information and adult signature. Returnformation on this application is true and that all income is regen may lose meal benefits, and I may be prosecuted under a	\$ \$ \$ Last Print Comported. I un	nary Wage Ear	f Social Security Number (SSN) of ner or Other Adult Household Mer to: 1108 Military Ave Bax his information is given in connection at laws."	\$	O O O O O O O O O O O O O O O O O O O	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	

Sources of Income for Children				
Sources of Child Income	Example(s)			
Earnings from work	A child has a regular full or part-time job where they earn a salary or wages			
Social Security Disability Payments Survivor's Benefits	A child is blind or disabled and receives Social Security benefits A Parent is disabled, retired, or deceased, and their child receives Social Security benefits			
Income from person outside the household	A friend or extended family member regularly gives a child spending money			
Income from any other source	A child receives regular income from a private pension fund, annuity, or trust			

Income from Self Employment: Self-employed persons may use income tax records for the preceding calendar year as a base to project the current year's net income, unless the current monthly income provides a more accurate measure. Report income derived from the business venture less operating costs incurred in the generation of that income. Deductions for personal expenses such as interest on home payments, medical expenses, and other similar non-business deductions are not allowed in reducing gross business income. Additional income from other kinds of employment must be treated as separate and apart from the income generated or lost from your business venture. For example, if you operated a business at a net loss, but held additional employment for which a salary was received, the income for purposes of applying for reduced price or free meals would be the income from the salary only. The loss from the business cannot be deducted from a positive income earned in other employment.

· Salary, wages, cash honuses

· Net income from selfemployment (farm or business

If you are in the U.S. Military:

- · Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances)
- Allowances for off-base housing, food, and clothing

Sources of Income for Adults

- · Unemployment benefits
- Worker's compensation
- Supplemental Security Income (SSI)
- Cash assistance from State or local government
- Alimony payments
- Child support payments
- · Veteran's benefits
- · Strike benefits

- Social Security (including railroad retirement and black lung benefits)
- · Private pensions or disability benefits
- · Regular income from trusts or estates Annuities
- · Investment income
- Earned interest · Rental income
- · Regular cash payments from outside household

For purposes of this application, it is not possible to report a negative income from any business venture. The least income possible is zero (no income). The necessary information for arriving at allowable income from private business operation may be taken from your most recent U.S. Individual Income Tax Return - Form 1040, Schedule 1. Add together the amounts reported on the following lines:

Ф	Business income or (Loss)
\$	Capital Gain or (Loss)
\$	Other Gains or (Losses)
\$	Rental real estate, royalties, partnerships, S corporations, trusts, etc.
\$	Farm Income or (Loss)
\$	Gross Annual Income Before Any Deductions.
\$	Gross Annual Income ÷ 12 = Computed Monthly Income. Report in Step 3.
	\$ \$ \$ \$ \$ \$

OPTIONAL

Children's ethnic and racial Identities. This information is kept confidential and may be protected by the Privacy Act of 1974.

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

Ethnicity (check one): ☐ Hispanic or Latino (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish Culture or origin, regardless of race) ■ Not Hispanic or Latino ☐ American Indian or Alaskan Native Race (check one or more): ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☐ White

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the primary wage earner or other adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Food Assistance (FA) Temporary Assistance for Families (TAF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/ad-3027.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

(1) U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; or

(2)

(833) 256-1665 or (202) 690-7442; or

email:

program.intake@usda.gov

This institution is an equal opportunity provider.

Do not fill out

For School Use Only – Annual Income Conversion: Weekly x 52, Bi-Weekly x 26, Twice a Month x 24, Monthly x 12

☐ Total Income: \$ ☐ Categorical Eligibility (FA, TAF, FDPIR	How Often (Circle One): W E2W 2M A M Multiple=Yearly R, Foster)		Eligibility:
Determining Official's Signature:	Approval	Denial Date:	Notification Date:
Processor's Initials:	Confirming Official's Signature (ONLY for applications to be verified	i):	Review Date:

USD 508 Baxter Springs Schools

Consent for Disclosure Sharing Information with Other Programs

Dear Parent/Guardian:

You do not have to sign or send in this form to get reduced price or free Child Nutrition Program benefits for your children. If you do not sign the Consent for Disclosure, it will not affect eligibility for or participation in the Child Nutrition Programs.

To save you time and effort, information about your children's eligibility for reduced price or free Child Nutrition Program benefits may be shared with other programs for which your children may qualify. For the programs listed below, we must have your permission to share your information.

Yes, I DO want school officials to shar Nutrition Program benefits only with th		9
Book Fee Book Fee		
If you checked yes to any or all of the boxes a shared only with the programs you checked.	above, fill out the form below. You	r information will be
Child's Name:	School:	
Signature of Parent/Guardian:	Date:	
Printed Name:		
Address:		
For more information, you may call or e-mail:		
School Official's Name: Misha Himes himesm@usd508.org	Phone: <u>620-856-2375</u>	E-Mail:
Return this form to the address below by	<u></u> .	
Address: 1108 Military Ave. Baxter Springs, F	<u>(S 66713</u>	

This institution is an equal opportunity provider.